

**Minutes of 112th Meeting of the
BOARD OF GOVERNORS**



**National Institute of Foundry and Forge Technology
Hatia, Ranchi – 834 003, Jharkhand**

14th January, 2021

Through Video Conferencing

Minutes of the 112th Meeting of the Board of Governors
held on 14th January, 2021

The Following Members were present in the meeting:

1	Shri Sham Arjunwadkar, Chairman, National Centre for Technical Services Institute of Indian Foundrymen, Pune	Chairman
Representatives from Government of India		
2	Shri Madhu Ranjan Kumar, Joint Secretary (DL&BP) Ministry of Education, Department of Higher Education, Govt.of India	Member
3	Shri Anil Kumar, Director (Finance) Representative of Smt. Dharshana M. Dabral, JS & FA, Ministry of Education Department of Higher Education, Govt.of India	Member
Representative of Ministry of Industry Government of India		
4	Mohd. Zakaria Khan Yusufzai Senior Development Officer (Engg.) Department for Promotion of Industry and Internal Trade Ministry of Commerce and Industry	Member
Representative of All India Council for Technical Education		
5	Professor M.K. Tiwari Director National Institute of Industrial Engineering, Mumbai Vihar Lake Road, Powai, Mumbai - 400087	Member
Representative of Industries including Public Enterprises		
6	Vacant	Member
7	Vacant	Member
8	Shri Pradeep Goyal, Founder Chairman & Managing Director, Pradeep Metals Limited, Mumbai	Member
9	Shri Sachin B. Sabnis Managing Director Belgaum Ferrocast India Pvt. Ltd (BFPL)	Member


Representative of Technical Institutes/ Engineering Profession		
10	Professor Pallab Banerji Materials Science Centre Indian Institute of Technology, Kharagpur	Member
Co-opted members by the Board		
11	Professor Amol A Gokhale Department of Mechanical Engineering (Manufacturing Group) Indian Institute of Technology, Bombay	Member
Co-opted members from Faculty		
12	Professor N. K. Singh Dept. of Forge Technology	Member
13	Professor K.K.Singh Dept. of Foundry Technology	Member
14	Professor Partha Protim Chattopadhyay Director	Member Secretary
15	Shri U.C. Prasad Registrar	Invited Member

Prof. Markrand Shrikrishna Kulkarni, Department of Mechanical Engineering, IIT,Mumbai Professor B. S. Murthy, Department of Metallurgical and Materials Engineering NAC Rd, IIT, Madras and Professor D.Ravi Kumar, Department of Mechanical Engineering, IIT, Delhi could not attend the meeting due to their prior commitments, they were granted leave of absence.

The meeting commenced with a hearty welcome to the members by the Chairman.

With due permission of the Chairman, Director, NIFFT as the Member Secretary of the BoG, placed the agenda items in the meeting for discussion and resolutions were taken as mentioned under respective items.

Item No.: 112.BoG.I.1	To confirm the minutes of 111th meeting of the Board of Governors held on 27.08.2020.
	The draft minutes of the 111th meeting of the BoG held on 27.08.2020 through video conferencing was circulated to all the members of the Board. MoE in it's email dated 22.09.2020 confirmed the Minutes. No specific comment has so far been received from other members. The minutes of the meeting is furnished as Annexure – I.
Resolution	Confirmed.

 22-01-2021

Item No.: 112.BoG.I.2	<p>Report on the action taken on the minutes of 111th meeting of the Board of Governors held on 27.08.2020.</p> <p>Action Taken Report on the minutes of 111th Meeting of the AFC held on 27.08.2020 through video conferencing is furnished as Annexure –II.</p>															
Resolution	Noted.															
Item No.: 112.BoG.I.3	<p>Report on status of faculty recruitment.</p> <p>The Institute has advertised for 22 vacant posts of Asst. Professor vide Advt. No. NIFFT/Estt./Rect./2019/04. Last date for receipt of application was 20.01.2020.</p> <p>Current Status</p> <p>1. Scrutiny and Shortlisting of the applications to be considered for further process of selection has been completed by the committee constituted for the purpose as per the Criteria given in Annexure – IV. Status of total applications received vis-à-vis shortlisted is as follows:-</p> <table border="1" data-bbox="540 842 1341 1101"> <thead> <tr> <th>Department</th> <th>Received</th> <th>Shortlisted</th> </tr> </thead> <tbody> <tr> <td>Foundry</td> <td>258</td> <td>74</td> </tr> <tr> <td>Forge</td> <td>215</td> <td>71</td> </tr> <tr> <td>Manufacturing</td> <td>321</td> <td>59</td> </tr> <tr> <td>MME</td> <td>157</td> <td>20</td> </tr> </tbody> </table> <p>2. Letter from MoE vide F. No. 4-30/2019-TS.VII, dated 22-10-2020 (copy given in Annexure – V), the Institute has complied as follows:-</p> <p>a. Roster for the post of Assistant Professor has been submitted for approval of MoE (Annexure – VI).</p> <p>b. Advice of MoE has been sought on the matter of conduct of Written Examination (Annexure – VII).</p>	Department	Received	Shortlisted	Foundry	258	74	Forge	215	71	Manufacturing	321	59	MME	157	20
Department	Received	Shortlisted														
Foundry	258	74														
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Manufacturing	321	59														
MME	157	20														
Resolution	Noted. The Board advice the Institute to expedite further process of recruitment.															
Item No.: 112.BoG.I.4	<p>Report on the status of Deemed University.</p> <p>The Institute had submitted online application for grant of Deemed University status under De-novo category in April 2020 and had also deposited requisite fee for the same.</p> <p>Subsequently, UGC constituted a 9 member Committee headed by the VC of Dr. A.P.J. Abdul Kalam Technical University, Lucknow to evaluate the application of the institute. AICTE also constituted a 3 member committee headed by Dr. P. Radhakrishnan, Director PSGIAS to evaluate physical infrastructure of the Institute and submit report to UGC.</p>															

	The Institute has provided all the required information sought by the committees. Director and other officials of the Institute have also attended an online video meeting with the AICTE committee.
Resolution	Noted.

Item No.: 112.BoG.I.5	Report on separation of employees from Institute service during 2020.											
	<p>Following regular employees have separated from the service of the Institute as per the details mentioned against their name during the year 2020.</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of the Employee</th> <th>Mode of Separation</th> <th>Date of Separation</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Prof. B. K. Chakraborty</td> <td>Superannuation</td> <td>30-09-2020</td> </tr> <tr> <td>2</td> <td>Late Bhatu Oraon</td> <td>Death</td> <td>08-11-2020</td> </tr> </tbody> </table>	S. No.	Name of the Employee	Mode of Separation	Date of Separation	1	Prof. B. K. Chakraborty	Superannuation	30-09-2020	2	Late Bhatu Oraon	Death
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Resolution	Noted.											
Item No.: 112.BoG.I.6	Report on Institute activities since last BOG.											
	<p>The minutes of the 111th meeting of the Administrative and Finance Committee held prior to the BoG meeting on 27.08.2020 through Video Conferencing was placed on the table.</p> <p>Administrative activities of the Institute since last BOG is given below:-</p> <ol style="list-style-type: none"> An Institute Review Committee as per following composition has been constituted. <ul style="list-style-type: none"> a. Director - Chairman b. All Deans - Member c. Registrar - Member d. Dy. Registrar - Member Convener <p>The Committee meets on 15th of every month to review the pending cases reported by the employees and various officials/sources. Besides, there has been three separate committees to review the cases related to academic, administration and campus maintenance and report to the Institute Review Committee on monthly basis.</p> <ol style="list-style-type: none"> A committee has been constituted to examine the eligible cases for up-gradation under the MACP Scheme w.e.f January 2017 to December 2020. All routine payments like salary, pension, fellowship, etc. are being paid and all statutory dues like Income Tax, Professional tax, NPS, etc. are being deposited. Besides, payments to all agencies providing services to the Institute like manpower, cleaning & housekeeping, security, etc. have also been made in time to facilitate payment to the people engaged by them. 											

	Academic activities of the Institute since last BOG is given in Annexure – VIII.								
Resolution	Noted								
Item No.: 112.BoG.I.7	<p>Report on change of the name of the Institute and commencement of new B. Tech. courses.</p> <p>Ministry of Education, vide F. No. 17-5/2020-TS.VII, dated 30-09-2020 (Annexure –IX) has approved for change of the name of the Institute from “National Institute of Foundry and Forge Technology (NIFFT)” to “National Institute of Advanced Manufacturing Technology (NIMT)”.</p> <p>As a second step, required application for change of the name of the society (legal identity of the Institute) under the Societies Registration Act, 1860 has been submitted to the Inspector General of Registration, Jharkhand on 25-11-2020.</p> <p>The B. Tech. course in Mechanical Engineering in place of Manufacturing Engineering has commenced from the current academic year 2020-21. Admission of the students have been made through CSAB-2020.</p> <p>The new B. Tech. course in Computer Science and Engineering will commence from the academic year 2021-22. Admission of the students will be made through CSAB-2021.</p>								
Resolution	Noted. The members observed that the acroym NIMT leaves an important word “Advanced”. Moreover, it was mentioned that organization with acroym. NIMT already exist in the country using domain “nimt.ac.in”. Accordingly, the Board decided to maintain NIAMT as the acroym of National Institute of Advanced Manufacturing Technology instead of NIMT.								
Item No.: 112.BoG.II.1	<p>To consider the minutes of the 112th meeting of the Administrative and Finance Committee held on 14.01.2021 through Video Conferencing.</p> <p>The minutes of the 112th meeting of the Administrative and Finance Committee held on 14.01.2021 through Video Conferencing was placed on the table.</p>								
Resolution	<p>The committee considered the minutes of 112th AFC and approved the following:</p> <table border="1"> <tr> <td>Item No.: 112.AFC.II.1</td> <td>To consider proposal of fund requirement for procurement of laptop for conducting online classes</td> </tr> <tr> <td>Resolution</td> <td>Approved. The purchase may be done through GeM.</td> </tr> <tr> <td>Item No.: 112.AFC.II.2</td> <td>To consider proposal of additional fund for Library for the year 2020-21</td> </tr> <tr> <td>Resolution</td> <td>Additional fund not approved. It was advised to</td> </tr> </table>	Item No.: 112.AFC.II.1	To consider proposal of fund requirement for procurement of laptop for conducting online classes	Resolution	Approved. The purchase may be done through GeM.	Item No.: 112.AFC.II.2	To consider proposal of additional fund for Library for the year 2020-21	Resolution	Additional fund not approved. It was advised to
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Item No.: 112.AFC.II.2	To consider proposal of additional fund for Library for the year 2020-21								
Resolution	Additional fund not approved. It was advised to								

	priorities the requirement after ascertaining the availability of access through National Digital Library from IIT, Kharagpur, INFLIBNET from IIT Gandhinagar and e-Sodh Sindhu. Based on the priority the Institute may decide and procure the required access within the approved budget of library for the year 2020-21.
Item No.: 112.AFC.II.3	To consider Budget of Library for the year 2021-22
Resolution	Approved.
Item No.: 112.AFC.II.4	To consider applications for House Building Advance.
Resolution	It was clarified by the representative of MoE that grant from MoE does not cover any amount for House Building Advance or any other advance.
Item No.: 112.AFC.II.5	To consider Minutes of 91 st Meeting of SBC.
Resolution	Approved the following agenda; Renovation and Construction of rooms on the 1 st Floor of NIFFT NIWAS.

It was decided to invite all the BoG members who are not member of AFC to the meeting of AFC in order to facilitate confirmation of the minutes of AFC by the BoG.

Item No.: 112.BoG.II.2

To consider the confirmation of faculty members and Group-A officers.

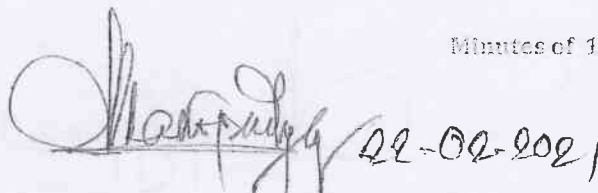
Following faculty members and group-A officers have completed their probation period in the Institute as mentioned against their name.

Sl. No.	Name of the Employee	Post	Date of Appointment
1	Dr. UMESH KHANDDEY	Asst. Professor	04-06-2019
2	Dr. ARVIND PANDEY	Professor	10-06-2019
3	Dr. TAPABRATA MAITY	Asst. Professor	10-06-2019
4	Dr. SRIPARNA CHATTOPADHYAY	Asst. Professor	12-06-2019
5	Dr. JAGESVAR VERMA	Asst. Professor	12-06-2019
6	Dr. H. VIGNESH BABU	Asst. Professor	28-06-2019
7	Dr. ARUNA THAKUR	Asst. Professor	01-07-2019
8	Dr. DEEPAK KUMAR	Asst. Professor	01-07-2019
9	Dr. ABHILASH TULASIDHARAN NAIR	Asst. Professor	04-07-2019
10	Dr. HIMANSHU KHANDELWAL	Asst. Professor	08-07-2019
11	Dr. KULKARNI RAHUL RAMESH	Asst. Professor	13-08-2019
12	MR. KUMAR PRABHANJANAN PANIGRAHI	Deputy Registrar	13-11-2019

(Signature) 22-02-2021

	<p>A committee has been constituted as given below for considering and recommending confirmation of their service in the Institute. Report of the committee will be placed on the table.</p> <p>Director - Chairman</p> <p>Dean (Academic) - Member</p> <p>Prof. S. K. Patel, Dean (academic) NIT Rourkela - Member (External)</p> <p>Prof. N. K. Singh, BoG Member - Member</p> <p>Registrar - Member Secretary</p>
Resolution	Approved.

Item No.: 112.BoG.II.3	<p>To consider recruitment of vacant Group-A officer positions.</p> <p>Following Group-A officers are currently vacant or will be vacant shortly due to retirement on superannuation of existing incumbents.</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of the Post</th> <th>Pay Level</th> <th>Vacancy</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Senior Librarian</td> <td>10</td> <td>01</td> </tr> <tr> <td>2</td> <td>Assistant Registrar</td> <td>10</td> <td>01</td> </tr> <tr> <td>3</td> <td>Lady Medical Officer</td> <td>10</td> <td>01</td> </tr> <tr> <td>4</td> <td>Executive Engineer</td> <td>11</td> <td>01</td> </tr> </tbody> </table> <p>While recruitment of Executive Engineer may be deferred till approval of the Recruitment Rules for the Institute by MoE, following are proposed for posts at Sl. Nos. 1 to 3.</p> <ol style="list-style-type: none"> 1. To re-designate the post of “Senior Librarian” as “Assistant Librarian” as per standard designation of UGC. 2. To convert the post of “Lady Medical Officer” as “Resident Lady Medical Officer” to ensure availability of the incumbent in the campus round the clock. 3. To recruit these three posts by following Recruitment Rules as applicable to similar posts as mentioned below:- <table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of the Post</th> <th>Recruitment Rule</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Assistant Librarian</td> <td>UGC</td> </tr> <tr> <td>2</td> <td>Assistant Registrar</td> <td>UGC</td> </tr> <tr> <td>3</td> <td>Lady Medical Officer</td> <td>UPSC - CME</td> </tr> </tbody> </table> <p>Further, it is proposed that Director may be authorized to allot a suitable residence in the campus on priority basis for residence of the “Resident Lady Medical Officer”.</p>	S. No.	Name of the Post	Pay Level	Vacancy	1	Senior Librarian	10	01	2	Assistant Registrar	10	01	3	Lady Medical Officer	10	01	4	Executive Engineer	11	01	S. No.	Name of the Post	Recruitment Rule	1	Assistant Librarian	UGC	2	Assistant Registrar	UGC	3	Lady Medical Officer	UPSC - CME
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1	Assistant Librarian	UGC																															
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Resolution:	<p>It was advised that whenever Institute does not have Recruitment Rules for any non-faculty post(s), it should use Recruitment Rules of NITs to adapt to its case and frame Recruitment Rules for such post(s) accordingly. But, till the Recruitment Rules are approved by the Ministry of Education, recruitment for such post(s) cannot be made.</p>																																

 22-02-2021

<p>Item No.: 112.BoG.II.4</p>	<p>To consider commencement of a PG Certificate Course in collaboration with VTU, Karnataka.</p> <p>A proposal has been received from the Registrar, Visvesvaraya Technological University, Belagavi, Karnataka, for offering a PG Diploma Course in Foundry in collaboration with the Institute. Copy of the letter vide No. VTU/SDC/2020-2021/SO/4272, dated 5-12-2020 is given in Annexure –X.</p> <p>VTU is a State University and in the NIRF 2020, VTU has achieved 80th position under University category and 55th position under Engineering category.</p> <p>The Institute is in a position to accept the proposal without any additional financial implication on the Institute.</p>
<p>Resolution</p>	<p>Approved with the advisory that certificate for the course will be issued either of the Institute and not jointly.</p>
<p>Item No.: 112.BoG.II.5</p>	<p>To consider constitution of the Expert Advisory Committee for up-gradation of academic framework and infrastructure of Foundry and Forge departments.</p>
	<p>The Institute is planning to upgrade the existing academic framework and infrastructure of the Foundry and Forge Departments to match with the contemporary requirement of the industry as well as to make those Knowledge Centers in the domain of Foundry and Forge Technology in the country.</p> <p>BOG has already approved for engaging a Project Management Consultant for achieving the above objective. The PMC will work as per the advice of an Expert Advisory Committee. The following constitution is proposed.</p> <ol style="list-style-type: none"> 1. Prof. K. Gnanamurthy - Chairman 2. Mr. Sundaram Subramanian - Member 3. Mr. Madhav N Athavale - Member 4. Prof. S. Seshan - Member 5. Mr. ParagBhandare - Member 6. Mr. Pradeep Goyal - Member 7. Prof. Digavalli Ravi Kumar - Member 8. Dr. Raj Kumar Prasad Singh - Member 9. Dr. Nagahanumaiah - Member <p>Associate Dean (ADC) will function as the coordinator on behalf of the Institute for the activities of the Project Management Consultant and the Expert Advisory Committee as well as between them.</p>
<p>Resolution</p>	<p>Approved</p>

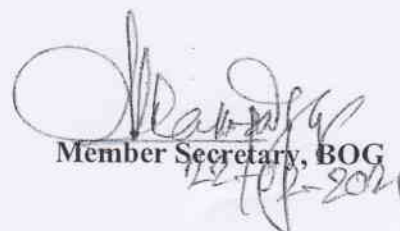
Item No.: 112.BoG.II.6	To consider adoption of APAR in place of ACR for non-teaching employees from the year 2019-20.	
	<p>The erstwhile system of maintaining Annual Confidential Report (ACR) has been followed in the Institute for the non-teaching employees till 2018-19.</p> <p>Since DoPT has modified the nomenclature of the Annual Confidential Report (ACR) as Annual Performance Appraisal Report (APAR) vide OM No. 21011/1/2005-Estt (A) (Pt-II), dated 14-05-2009 (Annexure – XI), it is proposed to adopt the APAR method for the non-teaching employees in the format of the DoPT as amended from time to time starting from the year 2019-20.</p> <p>APAR for the year 2019-20 will be completed by 31-01-2021 as per the DoPT OM vide No. 21011/1/2015-Estt(A-II)-Part-II, dated 11-06-2020 (Annexure – XII).</p> <p>APAR for the year 2020-21 onwards will be completed as per the schedule given in Annexure – III to the DoPT OM No. 21011/1/2005-Estt (A) (Pt-II), dated 23-07-2009 (Annexure – XIII).</p>	
Resolution	Approved	
Item No.: 112.BoG.II.7	To consider adoption of minimum qualifying service for promotion of non-teaching employees as prescribed by DoPT.	
	<p>DoPT, vide OM No. AB.14017/61/2008-Estt. (RR), dated 24-03-2009 has recommended certain guidelines for amendment of ServiceRules/Recruitment Rules including minimum qualifying service for promotion from various levels to next levels. Copy of the OM is given in Annexure – XIV.</p> <p>Departmental promotion for the non-teaching employees is pending for last many years (since 2008) due to absence of clear guidelines for determination of eligibility and/or other reasons.</p> <p>In view of above, it is proposed to adopt the minimum qualifying service for promotion of non-teaching employees as prescribed by DoPT vide above referred OM for all employees due for promotion through DPC till crucial date of eligibility 01-01-2022 by following the Calendar for DPC as given below in accordance with the Model Calendar for DPC prescribed by the DoPT vide OM No. 22011/4/2013-Estt.(D), dated 28-01-2015 (Annexure – XV).</p>	
	Event	Last Date

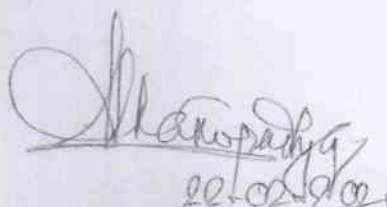
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	Crucial Date of Eligibility	01-01-2022
	Calculation of vacancy, Finalisation of Seniority and Completion of APAR	31-08-2021
	Submission of all documents to DPC	30-09-2021
	DPC to be held	30-11-2011
	Approval of DPC Minutes	15-12-2021
	Approved select panel for promotion	31-12-2021
Resolution	Approved	
Item No.: 112.BoG.II.8	To consider the minutes of the 37th meeting of the Academic Council held on 08.12.2020.	
	37th meeting of the Academic Council was held on 08.12.2020. Draft Minutes was circulated to all the members inviting comments. Based on the comments received, final Minutes has been prepared as given in Annexure –XVI.	
Resolution	After considering the minutes of 37 th Academic Council, the BoG approved the minutes. Further, the BoG endorsed the constitution of the expert committee as furnished in Agenda II.5. to consider academic and infrastructure related issues of Foundry and Forge Technology.	
Extra Item No.III-1	To Consider letter of the Vice Chancellor of JUT for an accommodation in the NIFFT campus.	
Resolution	The Board considered the request letter for Vice Chancellor, JUT for accommodation in NIFFT campus. The Board advised the Institute to seek the opinion of Ministry of Education (MoE) on the matter before deciding the same.	

The meeting ended with a vote of thanks to the Chair.

Chairman, BoG


Member Secretary, BOG
12/01/2021


12/01/2021

Minutes of 112th Meeting of BoG
14th January 2021